Carbon Reduction Plan

Supplier name: Actiform Limited
Publication date: 11th June 2026

Commitment to achieving Net Zero

Actiform Limited is committed to achieving Net Zero carbon emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2021/22	
Additional Details relating to the Baseline Emissions calculations.	
Baseline year emissions:	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	92.32 tCO_2e
Scope 2	26.65 tCO_2e
Scope 3 **(Included Sources)**	Purchased Goods - 5.69 tCO_2e Waste Generated in operations - 0.89 tCO_2e Employee Commuting - 4.66 tCO_2e Total Emissions - 11.23 tCO_2e
Total Emissions	**130.20 tCO_2e**

Current Emissions Reporting

Reporting Year: 2025/26	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	72.22 tCO_2e
Scope 2	1.88 tCO_2e
Scope 3 **(Included Sources)**	Purchased Goods - 6.32 tCO_2e Waste Generated in operations - 1.21 tCO_2e Employee Commuting - 25.5 tCO_2e T&D losses for purchased electricity - 2.33 tCO_2e Total Emissions - 35.39 tCO_2e

Total Emissions	**109.50 tCO_2e**

Emissions reduction targets

In order to continue our progress to achieve Net Zero by 2050, we have adopted the following carbon reduction targets. We will continue changing our company vehicles to Hybrid/Fully Electric. We also increased the number of Air Source Heat Pumps (ASHPs) in the office and replaced Gas heating with a Biomass heater fuelled by our timber offcuts in the factory. This has led to a reduction in Scope 1 company transport and fuel combustion emissions.

We have replaced all sodium lighting in our factory with dimmable LED and all the lighting in the office has been changed to LED. We have also switched to a Renewable Energy Business Tariff for our grid electricity supply in May 2025, which is a 100% natural REGO energy with reported carbon emissions of 0g/kWh. We have also installed a 67kWp solar PV system in August 2025 to provide up to 40% of our energy consumption.

For waste generated in operations, we are working with a waste management contractor who reports that 100% of the waste is diverted from landfills with 42.4% recycled and the rest is reused for fuel production. In addition, 100% of all paper and carboard wastes are recycled. Due to the growth of the company over the years, the number of projects has increased leading to a corresponding increase in goods purchased and the number of employees, hence the increase in emissions for Employee commuting and Purchased goods this year compared to the baseline.

There is a 5.86% decrease in the total emissions reported this year compared to last year, and a 15.9% decrease in the total emissions reported this year compared to the baseline year. We project that the carbon emissions will further decrease over the next five years to 93.1 tCO_2e by 2030, which is a 15% reduction of the current total.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2021 baseline. The carbon emissions reduction achieved by these schemes equate to 20.7 tCO_2e, a 15.9% reduction against the 2021 baseline and the measures will be in effect when performing the contract.

Over the last 5 years, we have changed all sodium lighting in our factory to dimmable LED lighting and installed LED lighting externally which are fitted with PIR Motion Sensors. All the lighting in the office has also been changed from fluorescent to LED. The Gas heating in the factory has been replaced with Biomass heaters which is fuelled by our timber offcuts and our office now has more ASHPs installed for space heating and cooling which are more energy efficient. We have also conducted a Resource and Circular Economy audit with the West Yorkshire Combined Authority (WYCA) and identified areas for further improvement.

We will continue changing our company vehicles to Hybrid/Fully Electric and currently have 6 Hybrid Electric and 4 Fully Electric vehicles, a 66.7% increase compared to the previous year. This has led to a reduction in our Scope 1 emissions by 25.3% compared to the previous year and 21.8% compared to the baseline year. It has also impacted our annual energy consumption, as the cars are charged during the day at the office, although the total is much lower than the baseline figure. To improve our annual energy consumption and carbon emissions, we have now installed a 67kWp solar PV system to generate on-site renewable

energy for our operations and offset up to 40% of our current energy use and switched to a Renewable Energy Tariff for our grid electricity supply which has reported carbon emissions of 0g/kWh. These initiatives have decreased our Scope 2 emissions by 45.7% compared to the previous year and 93% compared to the baseline year.

We are also ISO 14001 accredited and conduct annual audits to maintain this accreditation.

In the future, we hope to implement further measures which include:

-Reduction of miles covered by employee and company vehicles (consider vehicle sharing).
-Reduction of purchased goods delivery journeys to our factory and site where possible.
-Consider the possibility of Hydrogen-powered vans for delivery.
-Transition from a mix of natural gas and ASHPs in the office to only ASHP systems.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2]. Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Stefan Dransfield, Managing Director of Actiform Ltd

Date: 11th June 2026

[1] https://www.gov.uk/government/publications/environmental-reporting-guidelines-including-mandatory-greenhouse-gas-emissions-reporting-guidance
[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company- reporting
[3] https://ghgprotocol.org/corporate-value-chain-scope-3-standard#supporting-document